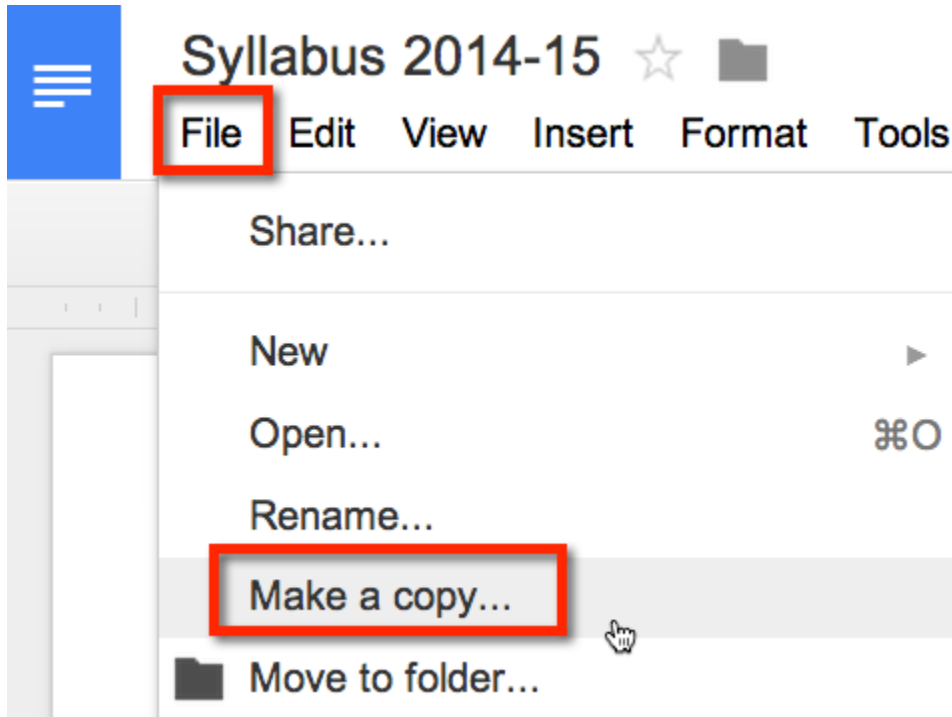


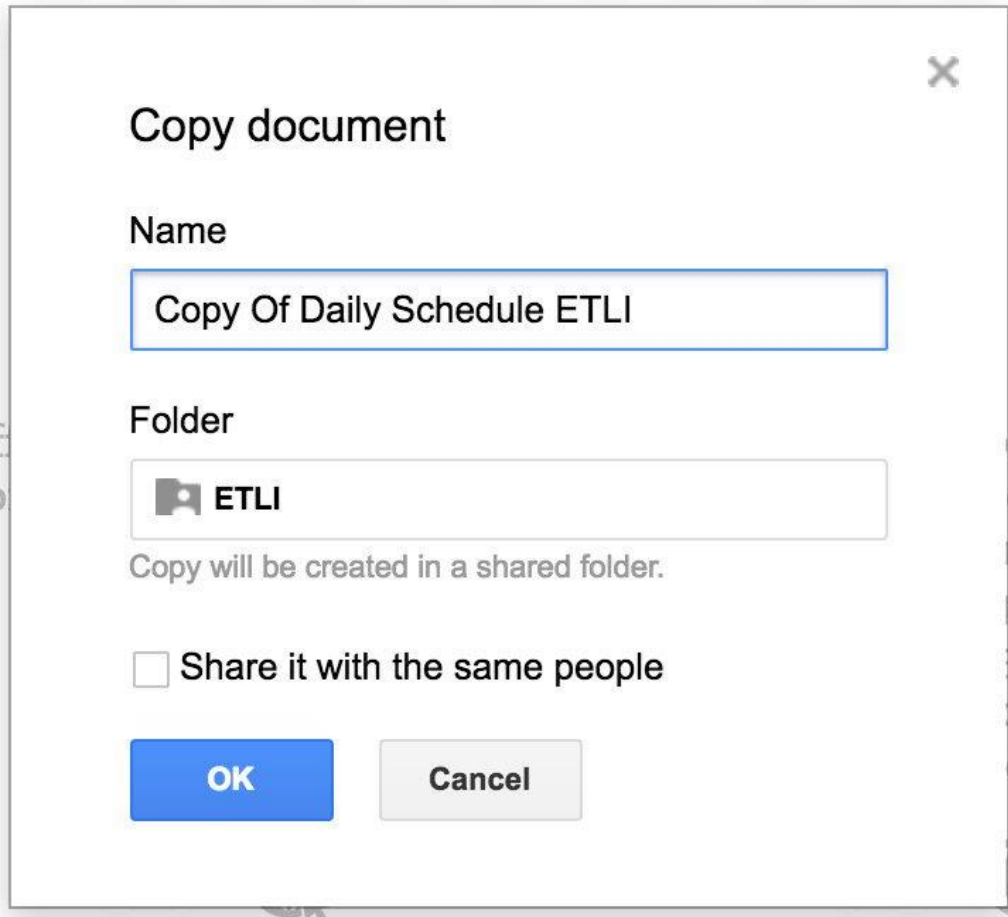
Biology

Directions for revising lab reports

1. Under Edit, choose “Make a Copy” of the lab paper that you are revising



2. Rename it “_____ revised”.
 - a. Ex. *Alka Seltzer lab revised*
3. Move the document to your shared biology folder
4. Choose “Share it with the same people” then it will automatically be shared with me.



5. Address all comments and fix all errors
6. Turn into me the original rubric as your ticket for me to grade your revised paper.